

Oregon Track Club Grass Roots Grant



Mission Statement

The Oregon Track Club Grass Roots Grant is dedicated to youth and developmental track and field and running organizations in the greater Eugene/Springfield, Oregon area where the Oregon Track Club was founded in 1958, and where today the Oregon Track Club is active in the promotion of track and field activities.

Funding Guidelines

The Oregon Track Club (OTC) Grass Roots Grant committee considers requests from the greater Eugene and Springfield area, defined as a radius of 25 miles from the University of Oregon campus. Preference is given to non-profit organizations over for-profit organizations.

Proposal Review and Grant Decisions

Proposals may be submitted at any time but **MUST** be received by **October 1st** to be considered for the current calendar year (2022).

Proposals are reviewed, and decisions made during the month of November. If approved, the money will be allocated by the end of the year. If a proposal has been declined, it should not be resubmitted unless the Board requests a re-submittal with changes from the original declined proposal.

The Board discourages annual fund appeals, even if the applying organization was recently successful in obtaining funding from the Grass Roots Grant fund. Site visits could potentially be initiated and conducted by the Board.

How to Apply for the Grant

Please complete the following steps:

1. Grant Application Cover Sheet
2. On a separate sheet: provide a written description of your organization and project.
Make sure to answer the questions listed on the cover page
3. Provide 501c3 (non-profit status) documentation
4. Mail all applicable information to:
Oregon Track Club, Grass Roots Grant
P.O. Box 11364
Eugene, OR 97440

The Oregon Track Club Grass Roots Grant
Grant Application Cover Sheet

Organization and Founding Date: _____

Address: _____

City, State and Zip: _____

Project Contact Person: _____

Title: _____ Phone: _____

Chief Executive Officer: _____

Title: _____ Phone: _____

If a grant is awarded, what is the organization name to which checks should be made payable, if different from above? _____

On separate a sheet please answer/include the following:

1. Information about the project for which funds are required
2. Information about and purpose of your organization
3. Objectives and description of project
4. Specifically, how will the Oregon Track Club Grant funds be used?
5. Total project cost: What is the monetary amount requested from Oregon Track Club? What is the monetary amount and sources of contributions/pledges for the project to date? Other funding sources for your project and from which support is requested?
6. Project period: proposed start and completion dates
7. Geographical area to be served by project
8. Client group (and number) to be served by this project

Provide Non-profit Status by including the following:

1. Tax Exempt status: If exempt under another organization, send evidence from the IRS of the exemption and the relationship between the exempt organization and the applicant organization.
2. Section 501 (c)(3) organization name
3. Is tax exempt status currently valid?

I certify that the submitted information is correct and that I am authorized by the governing board of this organization to submit this grant application to the Oregon Track Club Grass Roots Grant committee.

Signature of Chief Executive Officer:

Name: _____ Date: _____
